

## **RURAL UTILITIES SERVICE WATER AND/OR WASTE ASSEMBLY OF CONTRACT DOCUMENTS FOR SHORT FORM CONSTRUCTION CONTRACT**

May be used for contracts under \$100,000 for **non-profit** organizations, when Payment and Performance Bonds are not required; if used for municipalities, Payment Bond is required if the contract amount exceeds \$25,000.

- \_\_\_\_ 1. Title Page
  - \_\_\_\_ 2. Engineer's Certificate of No Change in Federal Contract Documents - dated, sealed and signed
  - \_\_\_\_ 3. Table of Contents.
  - \_\_\_\_ 4. RUS Bulletin 1780-15. <http://www.usda.gov/rus/water/regs-bulletins.htm>
    - \_\_\_\_ a. Notice and Instruction to Bidders - Item I, (1 page)
    - \_\_\_\_ b. Bidder's Proposal - Item II, (3 pages)
    - \_\_\_\_ c. Notice of Award - Item III, (1 page)
    - \_\_\_\_ d. Contract - Item IV, (3 pages)
    - \_\_\_\_ e. General Conditions - Item V, (3 pages)
  - \_\_\_\_ 5. Compliance Statement Form RD 400-6, (if contract bid exceeds \$10,000), (2 pages)  
<http://www.usda.gov/rus/water/wwforms.htm>
  - \_\_\_\_ 6. Form AD-1048 (1/92) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions, (2 pages)  
<http://www.usda.gov/rus/water/wwforms.htm>
  - \_\_\_\_ 7. RUS Supplemental General Conditions, RUS Bulletin 1780-14, (8 pages)  
(Includes Certificate of Owner's Attorney, page 7)  
<http://www.usda.gov/rus/water/regs-bulletins.htm>
  - \_\_\_\_ 8. Special Conditions: Cultural Material Statement, (1 page/1paragraph)  
<http://www.rurdev.usda.gov/tx/rusforms.htm>
  - \_\_\_\_ 9. Other: Notice to Proceed, Form RD 1924-10, "Release of Claimants,"  
Form RD 1924-9, "Certificate of Contractor's Release," as applicable.  
<http://www.usda.gov/rus/water/wwforms.htm>
- Other forms recommended: Contract Change Order, Form RD 1924-7, rev. 2/97  
<http://www.usda.gov/rus/water/wwforms.htm>  
Partial Payment Estimate, Form RD 1924-18, rev. 6/97  
<http://www.usda.gov/rus/water/wwforms.htm>  
Certificate of Substantial Completion, form developed by engineer